



The Licensing Unit
Floor 3
160 Tooley Street
London
SE1 2QH

Metropolitan Police Service
Licensing Office
Southwark Police Station,
323 Borough High Street,
LONDON,
SE1 1JL

Tel: 020 7232 6756

Email: SouthwarkLicensing@met.police.uk

Our reference: MD/21/27/19

Date: 14/FEB/2019

Dear Sir/Madam

Re:- Lccm The Music Box 241 Union Street London SE1 0LR

Police are in possession of an application from the above for a New premises licence. The application describes the operation as a multi-use music events space situated in the basement. The applicant has requested the following hours

Hours open to the public
Mon-Fri---1700hrs-2200hrs
Sat-----1200hrs-1800hrs
Sun-----closed

Live Music
Mon-Fri---1700hrs-2200hrs
Sat-----1200hrs-2200hrs

Supply of Alcohol on premises
Mon-Fri---1700hrs-2200hrs
Sat-----1200hrs-2200hrs

The premises is inside the Borough and Bankside CIP area under the Southwark Statement of Licensing and the hours requested are within policy. The applicant gives some consideration to control measures to address the licensing objectives however these fall short of what would be expected. In its current format we object to the granting of the licence however if the licensing authority is of mind to grant the licence, we would like the following conditions/wording to be considered

1. That a CCTV system be installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence. The CCTV System must be capable of capturing a clear facial image of every person who enters the premises and all areas the public have access.

2. All CCTV footage be kept for a period of 31 days and shall on request be made immediately available to officers of the police and the council.
3. A member of staff should be on duty at all times the premises is open that is trained in the use of the CCTV and able to view and download images to a removable device on request of Police or council officer.
4. That all staff are trained in their responsibilities under the licensing act 2003 and training records to be kept and updated every 6 months and shall, upon request, be made immediately available to Officers of the Police and the Council.
5. Customers shall use no outside area other than those that leave the premises to smoke a cigarette and limited to 10 persons.
6. Persons shall not be permitted to leave the premises with alcohol sealed or unsealed.
7. Signage on entrance/exit requesting customers to respect neighbours and leave quietly.

The Following is submitted for your consideration, Police would welcome the opportunity to conciliate should the need arise.

Yours Sincerely

PC Mark Lynch 2246AS

Southwark Police Licensing Unit
Tel: 0207 232 6756

From: Moore, Ray

Sent: Tuesday, February 26, 2019 2:36 PM

To: Regen, Licensing; Alcohol@homeoffice.gsi.gov.uk ; Qau Safeguarding; Costin, Holly; DIP Team; FireSafetyRegulationSE@london-fire.gov.uk (FSR-AdminSupport@london-fire.gov.uk); Graham White; Highwayslicensing; Moore, Ray; Planning.Enquiries; Public Health Licensing; Reg Env Protection; Reg Health and Safety; southwark.repro@pbms.co.uk; Taylor, Dan; Tear, Jayne; West Team diary

Cc:

Subject: Application for a premises license, The Music Box, 241 Union Street, SE1 0LR. Application no. 866866

As a responsible authority under the Licensing Act 2003, Trading Standards are in receipt of an application from LCCM (contact Jack Walsh) for a premises license in respect of the above address which is intended as a music venue and respond accordingly with representations made under the Licensing Objectives

Trading Standards are objecting to this new application on the basis of the licensing objectives "the protection of children from harm" and "the prevention of crime and disorder"..

In the general description of the premises it states "A purpose built music venue is built into the basement of the Music Box. This is the only area where amplified music will take place. The venue is acoustically isolated and has been tested in accordance with Southwark Council's specifications" and intends to serve alcohol to its customers between the hours of 17:00 hours and 22:00 hours, Monday to Saturday .

This authority notes that under the heading of the licensing objective "General –all four licensing objectives" M(a) it states the following:-

LCCM is an educational establishment delivering a variety of courses for students from age 18, occasionally from age 16. By only abiding by our written policies we are already in accordance with the 4 licensing objectives as these closely align to the safeguarding we must deliver to our students."

This authority notes that under the heading of the licensing objective "the protection of children from harm" M(e) it states the following:-

"Children under the age of 18 are not allowed into the building apart from the following extenuating circumstances: The person is taking part in a music course run by LCCM. The child is a relative who has come to support a relative during an examination performance. In both of these cases anyone under the age of 18 must be supervised at all times when they are in the building. During public events children are only permitted if accompanied by a legal guardian."

There is no operating schedule with the application.

While these are all fine sounding principles there is no attempt to state how these things will be achieved. It would appear from the way that this is written that not only are some students under 18 but that the music venue will also be open to the general public.

This authority would therefore ask that the following conditions are added

- That a challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 years old. Valid photographic identification is composed of a driving licence, passport, UK armed services ID card and any Proof of Age Standards Scheme (PASS) accredited card such as the Proof of Age London (PAL) card.
- That all staff involved in the sale of alcohol shall be trained in the prevention of sales of alcohol to underage persons, and the challenge 25 scheme in operation at the premises. A record of such training shall be kept / be accessible at the premises at all times and be made immediately available for inspection at the premises to council or police officers on request. The training record shall include the trainee's name (in block capitals), the trainer's name (in block capitals), the signature of the trainee, the signature of the trainer, the date(s) of training and a declaration that the training has been received.
- That clearly legible signs shall be prominently displayed where they can easily be seen and read by customers stating to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the acceptable forms of proof of age are. Such signage shall be displayed at all entrances, points of sale and in all areas where alcohol is displayed for sale. The signage shall be kept free from obstructions at all times.
- That a register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the challenge 25 policy. The register shall be clearly and legibly marked on the front cover as a register of refused sales, with the address of the premises and with the name and address of the licence holder. The register shall be kept / be accessible at the premises at all times. On a monthly basis, the Designated Premises Supervisor (DPS) shall check the register to ensure it is being properly completed. The DPS shall sign and date the register to that effect and where appropriate take corrective action in a timely manner if the register is not being completed correctly. The register shall be made immediately available for inspection at the premises to council or police officers on request.
- No unaccompanied children under the age of 16 will be permitted any time.
- No gambling machines will be on the premises.

If the business needs refusals registers and challenge 25 notices this authority is more than happy to provide them.

Many thanks

Ray MOORE

Principal Trading Standards Enforcement Officer

Southwark Council | Environment & Leisure | Regulatory Services

Post: 3rd Floor Hub 2, PO Box 64529 | London SE1P 5LX

Direct line 020 7525 0816 | Fax 020 7525 5735 | Call Centre 020 7525 2000

www.southwark.gov.uk/TradingStandards

Need proof of age? Visit www.southwark.gov.uk/pal

Need advice on consumer issues? Visit Citizens Advice via www.direct.gov.uk/consumer

From: Simcock, Eva
Sent: Friday, February 15, 2019 11:08 AM
To: Regen, Licensing
Cc: Tear, Jayne; Moore, Ray
Subject: Licence representation LCCM 241 Union Street ref No.1179234

Licence representation LCCM 241 Union Street ref No.1179234

I note in the 4 licensing objectives under the protection of children from harm it says children under the age 18 are not allowed into the building unless the child is taking part in a course or is the relative of a student doing an examination performance.

However how do they know that a young person entering the building alone is over 18 and therefor how can staff serving alcohol be satisfied they are not selling alcohol to someone under the age of 18.

The applicant needs to consider how they manage the Challenge 25 and this needs to be cover in the licensing objectives.

Thank you &
Kind regards
Eva Simcock
LADO/Quality Assurance Manager/Children's Social Care
2nd Floor, Sumner House
Sumner Road
London
SE15 5QS
0207 525 0689
Eva.Simcock@southwark.gov.uk
Eva.Simcock@southwark.gov.uk.cjism.net
Usual working days: Tuesday – Friday 8am-6pm